

COUNCIL – 22ND APRIL 2024

Report of the Cabinet

ASSETS REVIEW (OFFICE ACCOMMODATION)

Purpose of Report

To consider a recommendation of Cabinet in respect of the Assets Review (office accommodation).

Recommendation

That a £500,000 budget be added to the Capital Plan to facilitate the development and planning of the programme of works to refurbish the Southfield offices.

Reason

So that Council may approve the new capital expenditure and allow the works to proceed.

Policy Justification and Previous Decisions

Policy justification detailed in the attached Annex.

At its meeting on 4th April 2024, Cabinet considered a report of the Director Commercial and Economic Development regarding Council accommodation and seeking approval of a capital budget to engage suppliers to develop and deliver a programme of works. That report is attached as an Annex. The following minute extract details Cabinet's consideration of the matter:

"94. ASSETS REVIEW

Considered, a report of the Director Commercial and Economic Development: Assets Review (office accommodation) (item 9 on the agenda filed with these minutes).

Councillor Rattray, Chair of the Scrutiny Commission, presented a report setting out the Commission's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes). The Commission was thanked for its scrutiny of the matter.

RESOLVED

- 1. that it be agreed that the current Southfield Road offices will remain in use as the Council offices and that these offices undergo significant refurbishment to reduce carbon, deliver revenue savings, reduce future repair/maintenance liabilities and provide an enhanced, efficient workspace;*
- 2. that it **be recommended to Council** that a £500,000 budget be added to the Capital Plan to facilitate the development and planning of the programme of works to refurbish the Southfield offices;*

3. *that authority be delegated to the Director of Commercial and Economic Development to appoint a supplier to undertake the specification and planning of a programme of works in a complaint procurement fashion with a potential value above the key decision threshold.*

Reasons

1. *Such that a planned programme of works can be developed with certainty to be approved by Cabinet at a later date.*
2. *So that Council may approve the new capital expenditure and allow the works to proceed.*
3. *So that work may proceed at pace to begin programme development.”*

Implementation Timetable including Future Decisions and Scrutiny

As detailed in the attached Annex.

Report Implications

As detailed in the attached Annex.

Key Decision: Yes

Background Papers: None

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